

Representative Council Organizational Meeting for 2026 term

Agenda

- Time: **17.11.2025 at 17:30**
- Location : Metropolia UAS, Myllypuro campus, Myllypurontie 1, 00920 Helsinki
Metropolia Auditorium MPA1010
- Invitation: Members of the Representative Council
The Board of METKA
Members of the Student Union
Employees of the Student Union

MEETING TECHNIQUE AND PROCEDURES

1. Opening of the meeting

The Chair opened the meeting at XX:XX.

2. Stating the legality and quorum of the meeting

According to § 9 of the Statutes of METKA, the invitation to the meeting of the Representative Council shall be sent by e-mail to the address indicated by the member of the Representative Council at least seven (7) days before the meeting to all members and deputy members of the Representative Council, and the meeting shall also be publicly announced in the manner decided by the Student Union Representative Council. A meeting of the Assembly shall be valid and quorate if it has been duly convened and the chairperson or vice-chairperson of the Council and 1 / 3 of the members of the Council are present.

MOTION: The meeting is declared legally convened and quorate.

DECISION:

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3. Order of the meeting

According to Article 9 of the Statutes, the Secretary of the Representative Council meeting is primarily the Executive Director of the Student Union. If the Executive Director is unable to attend, the Council of Representatives shall elect a secretary for the meeting.

MOTION: Those present are confirmed and the rights to speak and to be present are granted as set out in the attachment. To elect a secretary, at least two examiners of the minutes and two vote counters for the meeting.

ATTACHMENT:
DECISION:

4. Procedure of the meeting

MOTION: The agenda is accepted as the procedural agenda of the meeting.
DECISION:

Announcements

5. Matters to be noted

- Relevant issues from the board of METKA

6. Financial status

- Overview of the current financial status of the Student Union.

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DECISIONS

§ 1 Composition of the Representative Council

Elections for the 2025 term of representatives took place between 29.10.-5.11.2025. 25 full members and 4 deputy members were elected. According to § 9 of METKA's Statutes, the Organising Meeting is to determine the composition of the Representative Council.

PRESENTER: Juuso Jaakkola

ATTACHMENT: Attachment 1 – Composition of the representative council for 2026 term

MOTION: Confirmation of the composition of the representative council for the 2026 term

DECISION:

§ 2 Election of the Chairperson of the Representative Council

According to § 7 and § 8 of METKA's Statutes, the Representative Council elects a Chairperson and a Vice-Chairperson from among its members for the duration of its term of office. According to § 9 of the Statutes, the election shall take place at an organisational meeting.

According to § 45 of METKA's administrative regulations, when there is only one person to be elected, a two-stage majority vote is required. If there are more than two candidates in the first round and no one has received more than half of the votes cast, a second round is held between the two candidates who received the most votes in the first round.

PRESENTER: Juuso Jaakkola

ATTACHMENT: Attachment 2 – Applications for the position of Chair of the RepCo.

MOTION: Electing the Chairperson of the Representative Council for the 2026 term.

DECISION:

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§ 3 Election of the Vice-Chairperson of the Representative Council

According to § 7 and § 8 of METKA's Statutes, the Representative Council elects a Chairperson and a Vice-Chairperson from among its members for the duration of its term of office. According to § 9 of the Statutes, the election shall take place at an organisational meeting.

According to § 45 of METKA's administrative regulations, when there is only one person to be elected, a two-stage majority vote is required. If there are more than two candidates in the first round and no one has received more than half of the votes cast, a second round is held between the two candidates who received the most votes in the first round.

PRESENTER: Juuso Jaakkola

ATTACHMENT: Attachment 3 – Applications for the position of Vice-Chair of the RepCo.

MOTION: Electing the Vice-Chairperson of the Representative Council for the 2026 term.

DECISION:

§ 4 Election of the Chairperson of the Board

According to § 7 of METKA's Statutes, the tasks of the Representative Council include the election and dismissal of the Chairperson, Vice-Chairperson(s) and members of the Board of METKA. According to § 10 of the Statutes, the term of office of the Board of METKA is one calendar year. According to § 9 of the Statutes, the election is to take place at the organisational meeting.

According to § 45 of METKA's administrative regulations, when there is only one person to be elected, a two-stage majority election is held. If there are more than two candidates in the first round and no one has received more than half of the votes cast, a second round is held between the two candidates who received the most votes in the first round.

PRESENTER: Juuso Jaakkola

ATTACHMENT: Attachment 4 – Applications for the position of Chair of the Board.

MOTION: Electing the Chairperson of the Board for the 2026 term.

DECISION:

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§ 5 Election of the Vice-Chairperson of the Board

According to § 7 of METKA's Statutes, the tasks of the Representative Council include the election and dismissal of the Chairperson, Vice-Chairperson(s) and members of the Board of METKA. According to § 10 of the Statutes, the term of office of the Board of METKA is one calendar year. The Board consists of a Chairperson, one to two (1-2) Vice-Chairpersons and three to seven (3-7) members. According to Article 9 of the Statutes, the election shall take place at the organizational meeting.

According to Article 43 of METKA's Administrative Regulations, if the number of persons to be elected has to be decided by the meeting, the decision must be taken before the election is held.

PRESENTER: Juuso Jaakkola

ATTACHMENT: Attachment 5 – Applications for the position of Vice-Chair of the Board.

MOTION: Electing one (1) Vice-Chairperson of the Board for the 2026 term.

DECISION:

§ 6 Election of the Members of the Board

According to § 7 of METKA's Statutes, the tasks of the Representative Council include the election and dismissal of the Chairperson, Vice-Chairperson(s) and members of the Board of METKA. According to § 10 of the Statutes, the term of office of the Board of METKA is one calendar year. The Board consists of a Chairperson, one to two (1-2) Vice-Chairpersons and three to seven (3-7) members. According to Article 9 of the Statutes, the election shall take place at the organizational meeting.

According to Article 43 of METKA's Administrative Regulations, if the number of persons to be elected has to be decided by the meeting, the decision must be taken before the election is held.

According to § 45 of METKA's administrative regulations, when there is more than one person to be elected, a personal proportional non-listed election is held. In a proportional election, each voter votes for no more than the number of candidates proposed in the debate than there are persons to be elected.

In calculating the result of the vote, the first candidate on each ballot paper shall be given a number equal to the number of candidates elected, the next candidate half that number, the third a third, the fourth a quarter, and so on. This process continues until the reference number of all candidates on the ballot paper has been calculated. Each candidate's tally shall be added together and the number of candidates elected in the order of the sums of the tallies shall be the number of candidates elected. In the event of a tie, the results will be decided by drawing lots.

PRESENTER: Juuso Jaakkola

ATTACHMENT: Attachment 6 – Applications for the positions of Board members.

MOTION: Electing six (6) members of the Board.

DECISION:

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§ 7 Voters of the Student Union at the General Meetings of the Metropolia Student Union Student Services Ltd.

According to § 115 of METKA's Administrative Regulations, the Student Union Representative Council appoints a person from the Student Union Board to exercise the Student Union's vote at shareholders' meetings, as well as an alternate. This person, as the representative of the student body, is bound by all decisions taken by the student body's board of directors or representative body at its meetings prior to the general meeting in connection with the general meeting. Authorisation to represent the Students' Union at the General Meeting shall be given at the constituent meeting of the Assembly for a period of one year.

This authorisation is personal and cannot be transferred to another person without the express decision of the Representative Council. The representative of the Students' Union may not take part in the adoption of a decision at the General Meeting of Shareholders which is not supported by the Students' Union.

PRESENTER: Juuso Jaakkola

MOTION: To elect from among the 2025 Student Union Board a voting representative and an alternate.

DECISION:

§ 8 Election of the Members of the Board

According to § 9 of METKA's statutes, the organizational meeting is responsible for adopting the Student Union's plan of action and budget for the term of office.

The 2025 Council has approved the action plan and budget at its regular annual meeting on 6th of November 2025. The 2026 Representative Council will not decide on these documents at this meeting, but they will be brought to the attention of the representative council in order to prepare for the coming term.

PRESENTER: Juuso Jaakkola

ATTACHMENT: Attachment 7 – Action plan of METKA for the year 2026
Attachment 8 - Budget of METKA for the year 2026

MOTION: Action plan and budget for the year 2026 to be noted.

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OTHER BUSINESS

7. Other business

MEETING TECHNIQUE

8. Ending of the meeting

The Chair ended the meeting at XX:XX

As a deposit of the minutes,

Chair of meeting

Secretary

Examiner of the minutes

Examiner of the minutes

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